

# Interpreter Readiness | Checklist

## Hardware, Software, Connectivity Requirements

- OS: Windows 7+ or MacOS 10.11+
- Browser: Google Chrome (*Preferred; latest version*)  
Mozilla Firefox (*Alternative; latest version*)  
Microsoft Edge (*Alternative; latest version*)  
\*Allow access to microphone; avoid ad-blockers
- Memory: 16GB+
- CPU: Intel Core i7+ or equivalent
- USB Headset  
*Check AIIC's list of [ISO-compliant headsets](#)*
- Wired internet connection with min. 10Mbps up/down
- Soundproof booth or quiet room



Soundcheck must have been completed in the last 48 hours



Make sure you have the latest version of your browser



Download  
Chrome



Download  
Firefox



Download  
Edge



Not sure you meet the requirements?

Run a test and record yourself

## Pre-meeting Checklist

- ✓ [Onboarding Tutorial](#) completed
- ✓ [Live Interpreter Webinar](#) attended
- ✓ [KUDO Profile](#) created and up-to-date
- ✓ Interpreter Guidelines reviewed
- ✓ Signed NDA on file with KUDO or the client
- ✓ In-session soundcheck completed

## Join the Session

- Click on the link or email you were sent
- Log into KUDO with your usual interpreter credentials

*Thank you for your cooperation  
Enjoy the meeting!*

## Some Best Practices

- Be mindful of your microphone at all times. **Always assume the mic is ON!**
- Clear cookies and reboot your computer prior to the meeting
- Log in at least 20 minutes before the start for a soundcheck
- Make sure you know who to contact in case you need assistance
- Coordinate with your boothmate on the timing of your shifts



Still have questions?  
Check our [FAQs](#)