Interpreter Readiness | Checklist

Hardware, Software, Connectivity Requirements

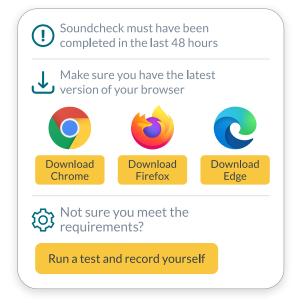
- OS: Windows 7+ or MacOS 10.11+
- Browser: Google Chrome (Preferred; latest version)

 Mozilla Firefox (Alternative; latest version)

 Microsoft Edge (Alternative; latest version)

*Allow access to microphone; avoid ad-blockers

- Memory: 16GB+
- CPU: Intel Core i7+ or equivalent
- USB Headset
 Check AIIC's list of ISO-compliant headsets
- Wired internet connection with min. 10Mbps up/down
- Soundproof booth or quiet room



Pre-meeting Checklist

- Onboarding Tutorial completed
- ✓ Live Interpreter Webinar attended
- ✓ KUDO Profile created and up-to-date
- ✓ Interpreter Guidelines reviewed
- Signed NDA on file with KUDO or the client
- ✓ In-session soundcheck completed

Join the Session

- Click on the link or email you were sent
- Log into KUDO with your usual interpreter credentials

Thank you for your cooperation Enjoy the meeting!

Some Best Practices

- Be mindful of your microphone at all times. Always assume the mic is ON!
- Clear cookies and reboot your computer prior to the meeting
- Log in at least 20 minutes before the start for a soundcheck
- Make sure you know who to contact in case you need assistance
- Coordinate with your boothmate on the timing of your shifts



